



## PART-TIME SEASONAL SNOW PLOW/EQUIPMENT OPERATOR

The Municipality of South Bruce is seeking a Part-Time Seasonal Snow Plow/Equipment Operator for the 2022/2023 Winter Maintenance Season.

Duties will include the operation of snow plow equipment and other duties as assigned. Successful Applicant must be willing to work nights, weekends, and holidays, when necessary. Guaranteed minimum 25 hours a week.

A full job description below.

Applicants must possess a Class "A" or "D" driver's license with air brake endorsement.

Please submit application and cover letter, clearly marked "Snow Plow/Equipment Operator" by **Friday December 9th at 12:00pm noon**.

Municipality of South Bruce  
P.O. Box 540, 21 Gordon Street,  
Teeswater, Ontario N0G 2S0  
Attention: Rhonda Niesen - HR Assistant  
email: [rniesen@southbruce.ca](mailto:rniesen@southbruce.ca)

We thank all applicants who apply, however, only those considered for an interview will be acknowledged. Information obtained during this recruitment process is collected for candidate selection only and is protected by the Municipal Freedom of Information Act. In accordance with Accessibility for Ontarians with Disabilities Act, the Municipality is pleased to accommodate individual needs of applicants with disabilities within the recruitment process. If you require accommodation, please indicate in your application to ensure your participation in the recruitment and selection process.



## POSITION DESCRIPTION

POSITION TITLE: Part-Time Seasonal Snow Plow/Equipment Operator-Labourer

DEPARTMENT: Transportation Services SALARY GROUP: Casual Wage Grid  
Roads/Public Works Equipment Operator

GENERAL SUPERVISOR: Operations Supervisor & Foreman

### POSITION SUMMARY:

This position will provide and assist with the removal of snow/ice during the winter season to ensure the safety and convenience of the public. In periods of clear weather, other duties and tasks may be assigned as required by the Roads Department.

### PRINCIPAL RESPONSIBILITIES:

- 1) Carryout winter maintenance operations such as, but not limited to:
  - a) Snow plowing and ice removal,
  - b) Scarifying,
  - c) Sanding and salting,
  - d) Patrolling, and
  - e) Respond to emergencies, which could happen during any 24 hour period. Emergencies may be defined as stranded vehicles, medical emergencies, fires, utility breakdown, or prioritizing road clearing.
- 2) As occasionally required, perform patrolling duties based on a rotational schedule.
- 3) Perform work assignments using a variety of vehicles, heavy equipment, as well as hand and power tools.
  - a) Responsible for safe and effective use of equipment and using appropriate equipment where necessary.
- 4) Use initiative and judgment when operating equipment and operate without direct supervision when the task has been defined.
  - a) Identify hazards and correct and/or report to Operations Supervisor or Foreman.
- 5) Where necessary, make recommendations or advise Operations Supervisor regarding operational issues. Report to Operations Supervisor when operation during snow storms, ice storms, or other storms whereby conditions are unsafe due to weather conditions, fatigue, or other circumstances.
- 6) Maintain equipment, vehicles, and tools in a safe and operational condition.
  - a) Follow acceptable maintenance and servicing schedules, such as oil changes, filters, and lubrication according to service manuals.
  - b) Perform repair/replacement work, such as break setups, lights, truck tarp, minor welding repairs, and repairs to other small tools.
- 7) Perform in a polite and tactful manner with the public.
- 8) Comply with health and safety practices and procedures.
- 9) Participate in Public Works methods training and use of special or new equipment training.
- 10) Operate all municipal equipment as directed by Operations Supervisor or Foreman.

- 11) Work with other municipal employees to maintain equipment fleet by cleaning and performing minor servicing duties, such as washing, waxing, and vacuuming. Also maintain municipal buildings in a neat and tidy condition.
- 12) Available to operate equipment within one-hour notice, seven (7) days a week, during the months of winter control.
- 13) Perform other related duties to maintain municipal property, roads, and roadsides as assigned by the Operations Supervisor or Foreman.

**QUALIFICATIONS:**

1. Operate all municipal equipment while maintaining safety a top priority.
2. Knowledge of equipment to identify operating problems as well as its capability and limitations.
3. Ability to use good judgment while working independently and performing in a team-based environment with all municipal employees, contractors, and operators.
4. A minimum of three (3) years experience operating road maintenance equipment.
5. Must hold a valid Class "AZ" or "DZ" drivers licence.
6. Clean driver's abstract - Employment conditional upon candidate providing driver's abstract once offer of employment has been given.

**CONDITIONS OF EMPLOYMENT:** Exposure to physical hazards and fluctuating weather conditions including but not limited to blizzards, whiteouts, ice storms, fog, machine heat, and unpredictable traffic are expected. The incumbent must be able to work any hour of the 24 hour period and any day of the week. Hours of work will vary, but guaranteed a minimum 25 hours per week between Monday and Friday for the duration of the employment term. Additional hours and overtime are expected. Overtime will be calculated at time and a half for Saturdays and double time for Sundays. Statutory holidays will be paid at the rate of time and a half for the hours worked; however, should the holiday fall on a weekend, regular overtime rates will be paid as well as time and a half for the day as deemed the statutory holiday day. For statutory holidays, "Public Holiday Pay" as per the Employment Standards Act, 2000 calculation will be used.

Personal information contained is collected pursuant to The Municipal Freedom of Information and Protection of Privacy Act, and will be used for the purpose of candidate selection. Questions about this collection should be directed to the Operations Manager.