

# THE CORPORATION OF THE MUNICIPALITY OF SOUTH BRUCE BY LAW #2020-53

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**BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN, ON BEHALF OF COUNCIL, THE MULTI YEAR FUNDING AMENDMENT BETWEEN THE NUCLEAR WASTE MANAGEMENT ORGANIZATION (NWMO) AND THE CORPORATION OF THE MUNICIPALITY OF SOUTH BRUCE (the “Municipality”)**

**WHEREAS** the Municipal Act, as amended, permits the Councils of all Municipalities to enter into certain agreements;

**AND WHEREAS** the Municipality of South Bruce deems it desirable to continue participation in the Adaptive Phase Management Site Selection Process with Nuclear Waste Management Organization (NWMO) to further assess the benefits and potential impacts of locating a deep geological repository and Center of Expertise in South Bruce, and to explore potential for partnership between the NWMO and the Municipality related to the Adaptive Phase Manage Project and Site Selection Process;

**NOW THEREFORE** the Council of the Corporation of the Municipality of South Bruce ENACTS the following:

1. The Mayor is hereby authorized to enter into a Multi-Year Funding Agreement with the NWMO in the form attached hereto and designated as Schedule A to this By-law, subject to minor administrative amendments.
2. This By-law shall come into force and takes effect on the day of final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED this 23<sup>rd</sup> day of June 2020**

\_\_\_\_\_  
Robert Buckle, Mayor

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Leanne Martin, Clerk

Seal

**THIS MULTI-YEAR FUNDING AGREEMENT** (the “**Agreement**”) is made as of July 1, 2020 (the “**Effective Date**”) between the Nuclear Waste Management Organization (“**NWMO**”) and the Corporation of the Municipality of South Bruce (the “**Municipality**”).

**SECTION 1 PURPOSE AND OBJECTIVE**

**1.1 Continuation of APM Site Selection Process**

The purpose of this Agreement is to provide the Municipality with the funding necessary to continue participating in NWMO’s Adaptive Phased Management Site Selection Process (the “**APM Site Selection Process**”), to independently assess the benefits and potential impacts of locating a deep geological repository (the “**DGR**”) and Centre of Expertise in South Bruce, and to explore the potential for partnership between the NWMO and the Municipality related to the APM Project and the APM Site Selection Process.

**1.2 No Community Consent**

NWMO acknowledges that that the entering into of this Agreement by the Municipality does not constitute community consent to the DGR or the selection of South Bruce as the final host community in the APM Site Selection Process.

**SECTION 2 NWMO FUNDING**

**2.1 Funding Obligation**

NWMO will provide the Municipality with the necessary funding to cover all Costs (except Ineligible Expenses) related to the Core Funding Activities, Community Well-Being Activities, Early Investments in Education and Skills and the Near-term Investment Activities in accordance with the Budget and Work Plan.

**2.2 First Year Budget and Work Plan**

The Budget and Work Plan for the First Year are attached as Schedule B and C to this Agreement.

**2.3 Second Year Budget and Work Plan**

The Municipality will submit a Budget and Work Plan for the Second Year by June 1, 2021. NWMO will review the Budget and Work Plan for the Second Year and, upon receiving NWMO’s agreement, the parties will execute an amendment in accordance with Section 13 to replace the Budget and Work Plan in the Schedules.

**2.4 Third Year Budget and Work Plan**

The Municipality will submit a Budget and Work Plan for the Third Year by June 1, 2022. NWMO will review the Budget and Work Plan for the Third Year and, upon receiving NWMO’s agreement, the parties will execute an amendment in accordance with Section 13 to replace the Budget and Work Plan in the Schedules.

**2.5 Community Well-Being Activities Reserve Fund**

The Municipality shall maintain a reserve fund for the Community Well-Being funding amount under this Agreement. The Municipality shall provide the NWMO with the applicable Council by-law or resolution establishing the reserve fund.

## **2.6 Near-term Investment Activities**

The Municipality may from time to time submit proposals to NWMO for funding for Near-term Investment Activities not identified in the Budget and Work Plan. If NWMO agrees to fund such Near-term Investment Activities, the parties shall enter into a separate contract for such Near-term Investments Activities and then attach such contract as Schedule E in accordance with Section 13.

## **SECTION 3 DISBURSEMENT AND USE OF FUNDS**

### **3.1 Initial Disbursement**

NWMO will pay twenty-five percent (25%) of the Annual Funding for the First Year to the Municipality, unless otherwise agreed to by the Parties, upon signing of this Agreement by electronic funds transfer (the “**Initial Disbursement**”).

### **3.2 Quarterly Disbursements**

The Municipality may request a disbursement of up to twenty-five percent (25%) of the Annual Funding, unless otherwise agreed to by the Parties, in July, October, January and April of each year (each a “**Quarterly Disbursement**”). NWMO will pay the Quarterly Disbursement by electronic funds transfer.

Each request for a Quarterly Disbursement will be accompanied by (i) a Request for Funding and (ii) a report that specifies, for the preceding three months, those activities in the Work Plan undertaken by the Municipality, certifies the Costs incurred by the Municipality and identifies any variances from the Budget (the “**Quarterly Report**”).

The parties will discuss any concerns arising from the Quarterly Report and resolve any queries in a timely manner.

### **3.3 The Use of Funds**

The Municipality shall use the funding provided under the terms of this Agreement solely for the purposes of carrying out the Core Funding Activities, Community Well-Being Activities, Early Investments in Education and Skills and the Near-term Investment Activities as provided for in the Budget and Work Plan.

The Municipality may reallocate amounts of less than \$25,000 between activities listed in the Budget and Work Plan without submitting a revised Budget and Workplan to the NWMO. For any reallocations greater than \$25,000, the Municipality shall submit a revised Budget and Workplan to the NWMO and, upon receiving NWMO’s agreement, the parties will execute an amendment in accordance with Section 13 to replace the Budget and Work Plan in the Schedules.

### **3.4 Unused Funds**

If the total of the Initial Disbursement and the Quarterly Disbursements in the First Year is less than the Annual Funding for the First Year, the Municipality may request an increase in the Annual Funding for the Second Year which will be considered by the NWMO.

If the total of the Quarterly Disbursements in the Second Year is less than the Annual Funding for the Second Year, the Municipality may request an increase in the Annual Funding for the Third Year which will be considered by the NWMO.

The Municipality will not be entitled to carry over such unused funding past the end of the Third Year without the agreement of NWMO and shall return any unused funds to NWMO if requested by NWMO within sixty (60) days of the end of the Third Year.

If this Agreement is terminated prior to the end of the Third Year, the Municipality will not be permitted to carry over any unused funding past the end of the Term unless otherwise agreed to by the parties, acting reasonably with the objective of ensuring that the costs committed by the Municipality for participating in the APM Site Selection Process are fully covered.

#### **SECTION 4 REPORTING AND REVIEWS**

The Municipality will provide the NWMO with the following reports:

- (i) a report within thirty (30) business days of the end of each quarter from the anniversary of the Effective Date which shall include: (A) an update on the status of activities in relation to the Work Plan and Budget for prior three (3) month period, and (B) a Request for Funding for a Quarterly Disbursement (each, a **“Quarterly Report”**);
- (ii) a report within thirty (30) business days of each of the first and second anniversaries of the Effective Date which shall include a high-level summary of the status of the activities completed in the prior twelve (12) month period (each, an **“Annual Report”**). For certainty, the Annual Report may be included in the Quarterly Report to be delivered to the NWMO in satisfaction of (i) of this Section; and
- (iii) a final report on the activities completed and the funding used during the Term within thirty (30) business days of the Contract End Date (the **“Final Report”**),  
  
(collectively, the **“Reports”**).

If the NWMO has any concerns with a Report, the Parties will discuss the issues and the Municipality may be required to provide an updated Report.

Prior to the end of the Second Year, NWMO and the Municipality will meet to review this Agreement and to determine if amendments are needed.

#### **SECTION 5 FREEDOM OF INFORMATION**

NWMO acknowledges that the Municipality is subject to the *Municipal Freedom of Information and Protection of Privacy Act* (Ontario) and has statutory responsibilities to provide a right of access to information under its control.

#### **SECTION 6 TERM, DEFAULT AND TERMINATION**

##### **6.1 Term**

This Agreement will become effective on the Effective Date and will terminate on June 30, 2023 or such earlier date on which this Agreement is terminated under this Section 6 (the **“Term”**).

##### **6.2 Material Breach**

If a party commits a material breach of this Agreement or applicable legislation, the non-breaching party may deliver a written notice to the breaching party that will set out the nature of the breach and a reasonable cure period. The parties will seek to resolve the matter during the cure period through the dispute resolution provision below. If the breach is not cured by the date set out in the notice, then the non-breaching party may terminate this Agreement.

### **6.3 Termination**

Each of the following events will trigger the early termination of this Agreement (each a “**Termination Event**”):

- (i) the Municipality notifies NWMO in writing that it wishes to withdraw from the APM Site selection Process;
- (ii) the APM Project or the APM Site Selection Process is concluded, suspended or terminated by NWMO;
- (iii) NWMO selects the Municipality or another municipality participating in the APM Site Selection Process as the final host community pursuant to the APM Site Selection Process;
- (iv) there is a material change in law that affects NWMO’s ability to successfully implement the APM Project or complete the APM Site Selection Process;
- (v) a party commits an act of fraud in relation to this Agreement; or
- (vi) a party admits in writing its inability to pay debts as they become due, files or becomes the subject of a petition in bankruptcy, appoints a receiver, acquiesces in the appointment of a receiver or trustee, becomes insolvent, makes an assignment for the benefit of creditor, or goes into liquidation or receivership.

### **6.4 Survival**

Section 7 of this Agreement shall survive the termination of this Agreement.

## **SECTION 7 RECORDS RETENTION AND AUDIT RIGHTS**

### **7.1 Record-Keeping**

The Municipality will maintain proper and distinct books, records, contracts, accounts, invoices and all other information, including material correspondence, relating to the Costs (the “**Records**”) during the Term and then for a period of seven (7) years.

### **7.2 Audit Rights**

During the Term, NWMO has the right to carry out a financial audit of the Records, conducted by an independent auditor selected jointly by NWMO and the Municipality, once every year or at such other frequency required by NWMO. The scope of such financial audits will be jointly developed, and agreed to, by both NWMO and the Municipality, acting reasonably. If any discrepancy is identified by the audit, the appropriate adjustments will be promptly made.

## **SECTION 8 COMMITMENT TO ENGAGE IN APM SITE SELECTION PROCESS, ACKNOWLEDGEMENT OF FUNDING AND PUBLIC ANNOUNCEMENTS**

### **8.1 Commitment to Engage in APM Site Selection Process**

The Municipality acknowledges its willingness to continue in the APM Site Selection Process to learn about the project, build awareness in the broader region and explore the potential for partnership with the NWMO.

### **8.2 Acknowledgement of Funding**

The Parties will discuss and agree how the Municipality will recognize NWMO’s funding under this Agreement.

### **8.3 Public Announcements**

The Parties will develop a communications plan and agree that public announcements and communications with the media regarding this Agreement will be made in accordance with this communication plan.

### **SECTION 9 INSURANCE REQUIREMENTS**

Each party represents, warrants and covenants that it has, and will maintain, with a financially responsible insurer, all the necessary and appropriate insurance that a prudent person carrying out activities similar to those described in this Agreement would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury and property damage, to an inclusive limit of not less than five million dollars (\$5,000,000) per occurrence.

### **SECTION 10 DISPUTE RESOLUTION**

The Parties will seek to resolve all disputes relating to this Agreement by referring the dispute to the management teams of the Municipality and the NWMO. If the Parties do not resolve the dispute through the management teams, either Party may request that the dispute be resolved by the Council and NWMO's Vice President of Site Selection.

### **SECTION 11 FORCE MAJEURE**

If, by reason of Force Majeure, either party is unable, wholly or partially, to perform or comply with its obligations, then the party will be temporarily excused and relieved from performing or complying with their obligations under this Agreement and neither party will be liable for any liabilities, damages, losses, payments, costs, expenses to, or incurred by, the other party in respect of or relating to such Force Majeure and the other party's failure to so perform or comply during the continuance of Force Majeure.

The party invoking Force Majeure will give prompt written notice of the commencement and termination of the event of Force Majeure, provided that such notice will be given within 10 business days of the commencement or termination of the event or circumstances constituting Force Majeure, as applicable.

The party invoking Force Majeure will use commercially reasonable efforts to remedy the situation and remove, so far as possible, the event of Force Majeure.

The parties acknowledge that the current global pandemic ("**COVID 19**") is impacting the global economy and business operations in a way that is rapidly evolving and changing and the impacts of COVID 19 may delay and/or intermittently impact a party's ability to perform or comply with its obligations. For any delays or impacts caused by COVID 19, the impacted party shall notify the other party as soon as reasonably practicable of the impact of COVID 19 and the parties shall consult and agree on i) any possible remedial course(s) of action during such caused delays, and/or ii) an extension of dates in the Work Plan or amendments to the Budget.

### **SECTION 12 NOTICE PROVISIONS AND COMMUNICATION**

Notice to a party will be delivered in writing or electronically to the addresses set out below. Notices will be deemed to be received on the earlier of the time of actual receipt or two clear days (excluding Saturdays, Sundays and civic holidays in the Province of Ontario) after the sending thereof. Addresses for notices to a party are as follows:

For NWMO:

Organization: Nuclear Waste Management Organization  
Address: 22 St. Clair Avenue West, 6<sup>th</sup> Floor

Toronto, ON M4T 2S3  
Attention: Doug Taylor  
Email: [dtaylor@nwmo.ca](mailto:dtaylor@nwmo.ca)

For the Municipality:

Organization: The Corporation of the Municipality of South Bruce  
Address: PO Box 540, 21 Gordon St. E Teeswater ON, NOG 2S0  
Attention: Leanne Martin, CAO/Clerk  
Email: [clerk@southbruce.ca](mailto:clerk@southbruce.ca)

## **SECTION 13 INTERPRETATION**

Capitalized terms used and not defined in this Agreement will have the meanings given to them in Schedule A. The attached Schedules are incorporated into this Agreement.

At any particular time, this Agreement, together with all Schedules constitute the entire agreement between the parties and supersedes all prior agreements, negotiations and discussions, whether written or oral.

This Agreement will be construed and governed by the laws of the Province of Ontario and the federal laws of Canada applicable in the Province of Ontario.

This Agreement will enure to the benefit of and will be binding on and enforceable by the parties and their respective successors and assigns. Neither party may assign this Agreement, in whole or in part, without the prior written consent of the other party, which may be unreasonably withheld.

If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid, illegal or unenforceable, such determination will not impair or affect the validity, legality or enforceability of the remaining provisions hereof, and each provision is hereby declared to be separate, severable and distinct.

This Agreement may be amended, altered or modified only by a written document signed by both the Municipality and NWMO. No written waiver of any provision of this Agreement will constitute a waiver of any other provision, nor will any waiver constitute a continuing waiver unless otherwise provided.

NWMO and the Municipality are independent and neither party has any authority whatsoever to enter into legally binding obligations on behalf of the other.

This Agreement may be executed in several counterparts, each of which so executed will be deemed to be an original, and such counterparts together will constitute one and the same instrument and will be deemed to bear the Effective Date.

**IN WITNESS WHEREOF**, and intending to be legally bound, the parties have executed this Agreement by the undersigned duly authorized representatives as of the date listed below.

**NUCLEAR WASTE MANAGEMENT  
ORGANIZATION**

**CORPORATION OF THE MUNICIPALITY OF SOUTH  
BRUCE**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Laurie Swami, Chief Executive Officer

\_\_\_\_\_  
Robert Buckle, Mayor

\_\_\_\_\_  
Date executed

\_\_\_\_\_  
Date executed

I have the authority to bind NWMO.

I have the authority to bind the above Municipality.



## SCHEDULE A

### DEFINITIONS

The following terms have the respective meaning stated below when used in this Agreement:

<b>Annual Funding</b>	means the annual amount of funding for each of the Core Funding Activities, the Community Well-Being Activities, Early Investments in Education and Skills and the Near-term Investments Activities contained in the Budget.
<b>APM Project</b>	means the project carried out by the NWMO as legislated under the <i>Nuclear Fuel Waste Act</i> .
<b>Budget</b>	means the budget for the Core Funding Activities, the Community Well-Being Activities, Early Investments in Education and Skills and the identified Near-Term Investment Activities attached as Schedule B.
<b>Community Well-Being Activities</b>	means activities performed by the Municipality that:  (a) support the Municipality's continuing efforts to build community sustainability and well-being; and  (b) support capacity building to participate in discussions to explore partnership with the NWMO and the host the APM project in the future through the development of transferrable skills, which are performed in accordance with the Municipality's Resolution for the Community Well-Being Activities.
<b>Core Funding Activities</b>	means the following activities performed by the Municipality related to the APM Project:  (a) administration;  (b) learning;  (c) technical studies and assessments;  (d) planning and capacity building;  (e) activities that encourage youth involvement in community learning and decision making related to the APM Project;  (f) building awareness and fostering shared planning in the broader area.
<b>Costs</b>	means actual costs, expenses, fees, taxes, rates, or other consideration including all expenses and mandatory employment-related costs relating to the employment of any person(s) using any funds under this Agreement.
<b>Early Investments in Education and Skills</b>	means investments in training and education to equip community members, including youth, to work at the Centre of Expertise, and in subsequent site preparation, construction and operation activities. These investments are intended to include transferable skills that could be applied to other projects or workplaces as well.

<b>First Year</b>	means the portion of the Term from the Effective Date until June 30, 2021.
<b>Force Majeure</b>	means any act, event, cause or condition, including pandemic, that prevents a party from performing its obligations, but only if and to the extent such event or circumstance could not reasonably have been anticipated after the Effective Date and is beyond the affected party's reasonable control and not caused, directly or indirectly, by fault or negligence of the party seeking to have its performance obligation excused.
<b>Ineligible Expenses</b>	means any Costs: <ul style="list-style-type: none"> <li>(a) that materially deviate from the Budget or Work Plan, unless otherwise agreed to in writing by NWMO;</li> <li>(b) incurred before the Effective Date or after the Term except as approved in writing by NWMO;</li> <li>(c) that the Municipality did not directly incur or that are not evidenced by deliverables or other evidence of payment satisfactory to NWMO;</li> <li>(d) for travel, hospitality or meals that do not comply with the NWMO Expense Guideline for External Parties; and</li> <li>(e) in respect of HST.</li> </ul>
<b>Near-term Investments Activities</b>	means activities for well-being projects identified by the Municipality based on criteria (to be provided by the NWMO to the Municipality) to ensure that such funding will achieve its intended purpose and benefit members of the community, approved by NWMO and subject to additional terms and conditions contained in the contract attached as Schedule E.
<b>NWMO Expense Guideline for External Parties</b>	means the <i>NWMO Expense Guideline for External Parties</i> , as may be amended from time to time.
<b>Request for Funding</b>	means a statement addressed to NWMO from the Municipality that specifies a requested Quarterly Disbursement.
<b>Second Year</b>	means the portion of the Term from July 1, 2021 until June 30, 2022.
<b>Third Year</b>	means the portion of the Term from July 1, 2022 until June 30, 2023.
<b>Work Plan</b>	means the work plan for Core Funding Activities, the Community Well-Being Activities, Early Investments in Education and Skills and the identified Near-Term Investment Activities attached as Schedule C as updated from time to time.

**LIST OF REMAINING SCHEDULES:**

- **Schedule B:** Budget
- **Schedule C:** Work Plan
- **Schedule D:** Contracts for Near-Term Investments Activities (if any)



# Summary

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The Municipality of South Bruce has been actively involved in the Nuclear Waste Management Organization (NWMO) site selection process since 2012. The NWMO provides funding to support the municipality in its involvement in the Adaptive Phase Management Site Selection Project. This funding will be allocated within the attached budget for the time period beginning July 1, 2020 and ending on June 30, 2021. This budget may be amended from time to time as priorities change and new initiatives are identified.

A summary is provided below with the complete budget attached.

<b>Core Funding Activity</b>	<b>Budgeted Amount</b>
Administration	\$539,600.00
<b>Learning</b>	<b>\$82,200.00</b>
Technical Studies and Assessments	\$190,000.00
<b>Planning and Capacity Building</b>	<b>\$528,000.00</b>
Youth Learning and Activities	\$35,500.00
<b>Building Awareness /Planning in Broader Area</b>	<b>\$71,000.00</b>
<b>Total</b>	<b>\$1,446,300.00</b>

<b>Community Well Being</b>	<b>\$300,000.00</b>
<b>Near Term Investments</b>	<b>TBD</b>



# Administration

The administration section of this budget covers activities and expenses associated with exploring the Adaptive Phase Management Site Selection Process. The administration cost includes staff compensation, office costs and other administration expenses. A large portion of this budget relates to South Bruce project team. The project team includes the Project Manager, Communications/Public Relations Officer, the CLC Project Coordinator, other municipal staff and Council.

Within the text below we will briefly describe the items that are included within this section of the budget.

**The overall administration budget is \$539,600.00**

Quarter 3 & 4 2020 Expenditures = \$266,450 .00

Quarter 1 & 2 2021 Expenditures = \$273,150 .00

Activities	Description	Estimated Completion Date
<b>Wages and Benefits</b>		<b>\$392,300.00</b>
Wages, Benefits,	Staff Wages and Benefits for time spent on the project and for training purposes. This section includes: Project Manager (PM), Communications Officer (CO), CLC Project Coordinator (CLC PC), GIS Summer Student, Administrative Summer Student, other Municipal Staff and council involved in the project for attending meetings, conferences etc.	Ongoing
<b>Materials, Supplies, Expenses</b>		<b>\$137,300.00</b>
Council/CLC Mileage/Meals, and Miscellaneous Expenses	Council/CLC expenses for travel, meetings, conferences meals, mileage, and accommodations in accordance with the Municipality of South Bruce Compensation and expenses policy	Ongoing
Printing	Envelopes, labels, printing and postage for mailing of the monthly flyers	Ongoing
Office Supplies	Supplies to support the PM, CO, and CLC Coordinator	Ongoing
Communications Materials and Expenses	Communications related to the project radio ads, News paper Ads, Posters, other printed material for distribution to the public related to the project.	Ongoing
Computer Programs/Support	Computer programs to support the effective operations. Also provides costs for initial IT support.	Q3 -2020
Meeting Costs and Overhead	Covers costs associated with over head expenses incurred to support the municipality's administrative operations related to the project	Ongoing

Office Equipment	Covers the cost for the following office equipment: includes desks, computers, chairs, etc. for the PM, CO, CLC Project Coordinator	Q3-2020
Staff Mileage and Miscellaneous Expenses	Mileage, accommodations, and meal expenses for staff attending meetings, conferences, community engagements, etc.	Ongoing
<b>Major Project and Expenses</b>		<b>\$10,000.00</b>
Technology Upgrades for Community Participation	This provides the opportunity for staff to investigate and implement opportunities for Technology Add-on: Similar to establishing a live question/concern collecting solution for online meetings to capture questions/comments.	Ongoing



# Learning

The learning engagements identified will provide the community, organizations, and businesses the opportunity to learn about the project, NWMO, and the community's involvement in the project. Funding has also been included to allow the CLC

Committee and the South Bruce team the flexibility to be responsive to the requests and concerns of the community that may be seen as a priority throughout this budget cycle.

**Annual Amount: \$82,200.00**

Quarter 3 & 4 2020 Expenditures = **\$22,850 .00**

Quarter 1 & 2 2021 Expenditures = **\$59,350 .00**

Activity	Description	Estimated Completion
Lunch and Learn	Provide Businesses, Organizations, and Groups with a briefing of the site selection process and project details. Program offered and provided as requested by groups.	Q4 - 2020 Q1, Q2 - 2021
Breakfast Briefing	Set up by South Bruce and open to any participant. Overview of Project and current update on progress of NWMO studies and assessment	Q4 - 2020 Q1, Q2 - 2021
Forum	A one day event established for the community to hear from key NWMO speaker's related to various aspects of the project.	Q1-2021
Western Waste Facility Tours	Opportunity for SB community members, industries, organizations, to attend a tour of the Western Waste Management Facility	Q1, Q2- 2021
Community Course Nuclear 101	A 2 – day course set up for South Bruce community members, businesses, organizations to become more familiar with the nuclear industry.	Q1-2021
CLC Engagement and Learning Activities	The CLC committee requires the flexibility to address questions and concerns risen by the community and funds have been allocated to provide the CLC and Council the flexibility to engage, evaluate, and enhance learning opportunities as new idea's or matters arise (Speakers, Open Houses, etc.).	Ongoing



# Assessment

The Municipality of South Bruce will be developing a team of staff and consultants to assist the Municipality with fully understanding and evaluating the benefits and potential impacts of the DGR. These consultants will be retained by the Municipality to undertake studies and/or peer reviews in areas of community interest, such as public safety, environmental protection, socio-economic impacts, and transportation and infrastructure requirements.

Within the text below we will briefly describe the items that are included within this section of the budget.

**The overall Assessments Budget is \$190,000.00**

Quarter 3 &4 2020 Expenditures = \$45,000.00

Quarter 1 &2 2021 Expenditures = \$145,000.00

Activities	Description	Estimated Completion Date
<b>Contracted/Consulting Services</b>		<b>\$190,000.00</b>
Consulting Third Party Reviews	Funds allocated for consulting and/or third party review. The expenditure of these funds will be identify as we conduct a complete review of the project visioning and identify areas of further study.	Q4-2020 Q1, Q2-2021
Economic Modelling Study	A study that will provide the municipality with information related to the socio-economic impact of the project.	Q4-2020 Q1, Q2-2021





# Planning and Capacity Building

The Funding allocated within the Planning and Capacity budget will support activities related to future community decision-making.

**The overall planning and capacity building budget is \$528,000.00**

Quarter 3 & 4 2020 Expenditures = \$243,000

Quarter 1 & 2 2021 Expenditures = \$285,000

Activities	Description	Estimated Completion Date
<b>Materials, Supplies and Expenses</b>		<b>\$20,000.00</b>
Business Promotion and Networking Expenses	South Bruce has a positive, welcoming business culture. Supporting this culture will position South Bruce as an attractive and receptive community for new businesses. Engaging the current network of business owners will assist in retaining and attracting business. Continue to support and build the vibrancy of our downtowns to support future growth.	
<b>Major Projects and Expenses</b>		<b>\$238,000.00</b>
Asset Management Plan	Municipal infrastructure is the backbone of local communities, enabling economic growth and enhancing the quality of life for residents. Assets and asset networks work together to deliver services. Through coordination across departments, asset management allows municipalities to be strategic about the initial acquisition, maintenance, repair, rehabilitation, and replacement of their capital assets. Asset management prioritizes expenditures on infrastructure using empirical data, and optimizes budgets and capital programs to ensure the right assets continue to deliver required services at the lowest lifecycle costs.	Q3, Q4 – 2020
Strategic Plan Update	Corporate Strategic Plan Update will create an updated plan from the 2014-2019 plan. It will offer a strategic approach that advances action to address key priority areas identified as important over the next four to five years.	Q1, Q2- 2021
Economic Development Plan Update	Economic Development Plan Update is an opportunity to assess the foundations for future growth, and establish the necessary directions and actions to achieve further	Q1, Q2- 2021

	success and to stimulate increase growth and development in the Municipality of South Bruce.	
Building Condition Assessments	Knowledge of the municipality and our respective asset portfolios has traditionally guided decision-making and planning and informally prioritized the most critical assets. The assessments will provide current condition assessments and values for components of all major facilities owned by the municipality. Having up-to-date condition information in one place will centralize all facility information, helping to prioritize projects as part of the long-term financial plan.	Q3, Q4-2020
Zoning By-law Update	<p>Planning and Zoning play critical roles in the organized development, future development and direction of the Municipality of South Bruce.</p> <p>The Zoning By-law regulates uses of properties, types, size and location of development permitted on properties.</p>	Q1, Q2 - 2021
Bridge and Roads Needs Studies	The municipality will complete a Bridge and Road Needs Study. These studies will assist the municipality in reviewing its infrastructure needs, evaluate our current and future needs, and identify the existing roads and bridge infrastructure capacities.	Q3,Q4-2020
<b>Contracted/Consulting Services</b>		<b>\$270,000.00</b>
Legal Consultant/Advisory Working Group	An advisor to the municipality on the project.	Ongoing
Recruitment Firm – Project Manager	A recruitment firm to assist the municipality in the hiring of a Project Manager Position and any associated costs.	Q3-2020
Communications Consultant/Advisor	Resources available to the Municipal Project team, Council, CLC as we further communicate and engage with the community and region.	Ongoing
CLC/Council/Staff Training Opportunities	Costs associated with training opportunities to build capacity. Opportunities such as communications, accessible documents, freedom of Information, project management training, leadership, etc.)	Ongoing
Conferences	<p>Costs associated with opportunities for Council, CLC Members, staff and delegates to attend conferences.</p> <p>Example conference opportunities:</p> <ul style="list-style-type: none"> <li>International Conference on Geological Repositories</li> </ul>	Q4 2020 Q1,Q2 -2021

	<ul style="list-style-type: none"><li>• CNA Annual Conference</li><li>• WiN Global Conference</li></ul>	
Consulting Firm Expenses	Retain a consulting firm to assist the municipality through the adaptive phase management process. These costs will provide the municipality the opportunity to consult with various professionals throughout the year on topics related to the project.	Ongoing

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# Youth Activities

The Youth Learning and Activities identified in this section of the budget are intended to engage with our youth and create learning opportunities to enhance Science, Technology, Engineering, and Math (STEM). We also recognize the need for skills tradespersons in our region and would like to assist with opening doors for students to explore and work in apprenticeship/trades occupations.

**The overall Youth budget is \$35,500.00**

Quarter 3 & 4 2020 Expenditures = \$12,500.00

Quarter 1 & 2 2021 Expenditures = \$23,000.00

Activities	Description	Estimated Completion Date
<b>Materials Supplies and Expenses</b>		<b>\$35,500.00</b>
Youth Sponsorships	This will include providing sponsorships for Youth Activities such as sponsor skates, youth to participate in camps related to STEM, graduation awards, etc.	Ongoing
Indigenous Performance to elementary Schools	Support cultural learning opportunities within the South Bruce Schools	Q1-2021
Family Science Night	Provide an opportunity for South Bruce Families to have a fun night out with Scientist in Schools providing science opportunities/experiences.	Q2, 2021
Youth Engagement Studies/Activities	Funding in this category will provide the opportunity to be flexible with the ability to create a youth engagement study/plan or to create activities that will further build community connections with our youth.	Ongoing
Women in Skills Trade Event	Empower women to consider the trades as a future career opportunity. This event will host a guest speaker, skills, trade simulators, and a meal	Q1 -2021



# Building Awareness/Planning in Broader Area

The Building Awareness/Planning in Broader Area initiatives provided in this budget are intended to provide surrounding municipalities and organizations with the opportunity to learn about the NWMO Adaptive Phase Management Project and to learn about South Bruce's involvement in the Site Selection process.

**The overall budget is \$71,000.00**

Quarter 3 & 4 2020 Expenditures = \$57,500

Quarter 1 & 2 2021 Expenditures = \$13,500

Activities	Description	Estimated Completion Date
<b>Materials Supplies and Expenses</b>		<b>\$21,000.00</b>
Engagement Activities	Engagement with surrounding municipalities and organizations (breakfast meetings, etc)	Q1, Q2 - 2021
Tours	Western Waste Facility Tours/Oakville Facility Tours (3 tours at each locations) for broader area.	Q1, Q2 -- 2021
<b>Major Project's and Expenses</b>		<b>\$50,000.00</b>
Municipal Website	The Municipality strives to keep communications open and transparent with the community and broader area. Creating an updated municipal website to include the Community Liaison Committees Information (News, FAQ, Meeting Agenda's/Reports, Events, Activities, etc.) would assist in the ability to provide updated information on the project.	Q3, Q4-2020

Schedule B - to NWMO Multi Year Funding Agreement  
BUDGET

Draft Document		July 1st 2020 to June 30 2021
<b>6X16 - Core Funding Activities</b>		
<b>6016 - Administration</b>		<b>539,600</b>
<b>01 6016 1000</b>	<b>Wages</b>	<b>307,600</b>
<b>01 6016 2000</b>	<b>Benefits</b>	<b>84,700</b>
Includes	Full-time CLC Coordinator wages and Benefits	
Includes	Ec Dev wage and Benefits	
Includes	Other Staff Wages and Benefit staff time for training, meetings, etc.	
Includes	Council wages and benefits meetings, etc.	
Includes	Project Co-ordinator wages & benefits	
Includes	Communications Officer wages & benefits	
<b>01 6016 4000</b>	<b>Materials, Supplies, Expenses</b>	<b>137,300</b>
Includes	CLC Coordinator, Communications Officer, Project Manager Cell Phone	
Includes	Council/CLC mileage/meals and miscellaneous expenses	
Includes	Printing, postage, envelopes and labels for monthly flyers	
Includes	Office supplies	
Includes	Communication material & Expenses	
Includes	Computer Programs and IT Support	
Includes	Meeting Costs and Overhead	
Includes	Office Equipment (CLC Coordinator, PM, CO)	
Includes	Staff mileage and miscellaneous expenses	
<b>01 6016 4950</b>	<b>Major Projects and Expenses</b>	<b>10,000</b>
Includes	technology upgrades for community participation	
<b>6116 - Learning</b>		<b>82,200</b>
<b>01-6116-4000</b>	<b>Materials, Supplies &amp; Expenses</b>	<b>82,200</b>
Includes	Lunch & Learn Opportunities	
Includes	Briefings for community groups	
Includes	Council, Senior Staff, CLC Convention costs	
Includes	Western Waste Facility Tours/Oakville Facility Tours (3 tours to each location)	
Includes	Community Course Nuclear 101	
Includes	CLC Engagment and Learning Oppertunities (Speakers, Open Houses, etc.)	

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Draft Document		July 1st 2020 to June 30 2021
<b>6216 - Technical Studies and Assessments</b>		<b>190,000</b>
<b>01-6216-4000</b>	<b>Materials, Supplies &amp; Expenses</b>	<b>-</b>
<b>01-6216-6000</b>	<b>Contracted/Consulting Services</b>	<b>190,000</b>
Includes	Consulting and Third Party Reviews	
Includes	Economic Modelling Study	
<b>6316 - Planning and Capacity Building</b>		<b>528,000</b>
<b>01-6316-4000</b>	<b>Materials, Supplies &amp; Expenses</b>	<b>20,000</b>
Includes	Business Promotion & Networking Expenses	
<b>01-6316-4950</b>	<b>Major Projects and Expenses</b>	<b>238,000</b>
Includes	Asset Management Plan 50% of costs	
Includes	Strategic Plan Update	
Includes	Economic Development Plan Update	
Includes	Building Condition Assessments - 10% of Costs	
Includes	Zoning Bylaw Update	
Includes	Bridge & Roads Needs Studies	
<b>01-6316-6000</b>	<b>Contracted/Consulting Services</b>	<b>270,000</b>
Includes	Legal Consultant/Advisor working group	
Includes	Recruitment Firm and any Related Recruitment Expenses - Project Manager	
Includes	Communications Consultant Advisor	
Includes	CLC/Council/Staff Training Opportunities	
Includes	Conferences	
Includes	Retained Consulting Firm Expenses	
<b>6416 - Youth Learning &amp; Activities</b>		<b>35,500</b>
<b>01-6416-4000</b>	<b>Materials, Supplies &amp; Expenses</b>	<b>35,500</b>
Includes	Youth Sponsorship Programs (ice, camp, awards, etc).	
Includes	Indigenous Performance to schools	
Includes	Family Science Night	
Includes	Youth Engagement studies, activities	

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Draft Document		July 1st 2020 to June 30 2021	
Includes	Women in skills trade Event		
<b>6516 - Building Awareness/Planning in Broader area</b>		<b>71,000</b>	
<b>01-6516-4000</b>	<b>Materials, Supplies &amp; Expenses</b>		<b>21,000</b>
Includes	Engage with other municipalities & organizations (breakfast briefing, etc)		
Includes	Western Waste Facility Tours/Oakville Facility Tours (3 tours to each location)		
<b>01-6516-4950</b>	<b>Major Projects and Expenses</b>		<b>50,000</b>
Includes	Municipal Website - Create new website		
<b>6X16 - Core Funding Activities - TOTALS</b>		<b>1,446,300</b>	<b>1,446,300</b>
<b>02-6xxx - Community Well Being Activities</b>		<b>300,000.00</b>	
<b>02-6xxx-xxxx</b>			<b>300,000</b>
Includes	Facilities' upgrades and Well Being projects approved by Council		
<b>6013 - Early Investment in Education and Skills Activities</b>		<b>30,000</b>	
<b>01-6013-4109</b>			<b>30,000</b>
Includes	Resources to support capacity building, education and skills development related to the project		
<b>02-6013 - Near Term Investment Activities</b>			
<b>02-6013-0000</b>			
Includes	Future activities for well-being programs and projects, identified by the Municipality, and approved by NWMO - to be determined		<b>TBD</b>