



# Municipality of South Bruce

MUNICIPAL OFFICE

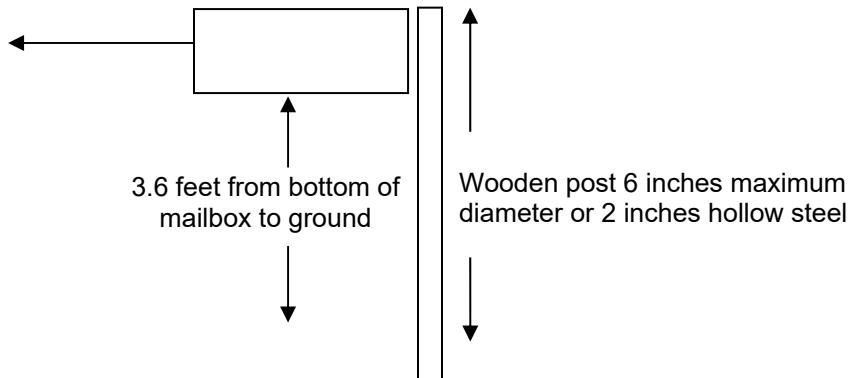
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## Mailbox Policy

The Municipality of South Bruce has enacted a policy governing the installation of mailboxes in urban and rural areas.

### Location

The face of the box shall be in line with the edge of the shoulder and shall be a minimum of 16 feet from Centre Line of Road to the front of the box



### Multiple Boxes

- Shall be erected under the authority of any encroachment permit and shall:
  - i. Be located 125 feet from an intersection;
  - ii. Not cause snow to drift onto the roadway;
  - iii. Not hinder snow plowing operations; and
  - iv. Not interfere with traffic use.

### Construction

- During re-construction of a road, the Municipality will remove all mailboxes in the affected area. The Municipality will be responsible to erect the mailbox upon construction completion.

### Liability

- The Municipality will replace or repair mailboxes and mountings if, in the opinion of the Public Works Department, damage resulted from an act of carelessness on part of the Municipality. Replacements will be made if the damage is caused only by contact with the plow itself. The replacement cost will be limited to the cost of a standard box and/or post. If the damaged post is in good shape, the Municipality will supply a new post. If the damaged post is old and rotten, the Municipality will not provide a replacement. If the box is damaged, the Municipality will straighten it. If the box is beyond repair, the Municipality will provide a replacement.
- The Municipality will not be responsible for plastic mailboxes.
- Notwithstanding liability, the Municipality may replace or repair damaged mailboxes where it may constitute a hardship for the owner to do so because of age or infirmity.
- The Municipality accepts no responsibility for improperly erected mailboxes.

### Enforcement

Owners of the offending mailbox will be notified by the Municipality, either verbally or written, and will have three months from the time of notification to rectify the situation at the homeowners' expense. If the mailbox violation is not corrected within three months, the Municipality has the authority to either remove the mailbox or take the necessary legal steps to have the mailbox removed.