



Municipality of South Bruce

MUNICIPAL OFFICE

P.O. Box 540, 21 Gordon St E. TEESWATER, ONTARIO NOG 2S0
Phone (519) 392-6623 Fax (519) 392-6266
e-mail kreinhardt@southbruce.ca

1

Request for Proposal For BUILDING CONDITION ASSESSMENTS

**PROPOSAL CLOSING
Date: November 30th, 2021
TIME: 2:00 pm local time**

**ADDRESSED TO:
Kendra Reinhart, Treasurer
MUNICIPALITY OF SOUTH BRUCE
21 GORDON STREET EAST,
TEESWATER, ON NOG 2S0**

**PROPOSALS RECEIVED LATE WILL NOT BE ACCEPTED
Lowest or any proposal not necessarily accepted.**

PROPOSAL

Building Condition Assessments

Sealed proposals for **Building Condition Assessments** will be received
by:

Kendra Reinhart, Treasurer
Municipality of South Bruce
21 Gordon St East, P O Box 540
Teeswater, ON N0G 2S0

In a sealed, opaque envelope **ONLY** with proposal documents by **2:00 pm local time on November 30th, 2021**. Electronically transmitted submissions will NOT be accepted. Proposals NOT using enclosed forms shall be rejected.

The Municipality reserves the right to reject any or all submissions. Lowest or any proposal may not be accepted. The Municipality reserves the right to award the contract in part and remove a building or buildings and the costs associated to complete the Building Condition Assessment, if deemed necessary due to financial constraints.

**THE MUNICIPALITY OF SOUTH BRUCE
REQUEST FOR PROPOSAL – RFP- BUILDING CONDITION ASSESSMENTS**

TABLE OF CONTENTS

SECTION A – OVERVIEW AND SCOPE OF WORK

1. INTRODUCTION	Page 4
2. RFP SCHEDULE	Page 4
3. PROJECT AUTHORITY AND INVOLVEMENT	Page 5
4. PROPOSAL CONTENT	Page 5
5. EVALUATION OF PROPOSALS	Page 6
6. SUBMISSION OF PROPOSALS	Page 6

SECTION B – GENERAL TERMS AND CONDITIONS

1. INSURANCE	Page 7
2. INDEMNIFICATION	Page 8
3. WORKPLACE SAFETY AND INSURANCE	Page 8
4. HEALTH AND SAFETY	Page 9
5. MUNICIPAL FREEDOM OF INFORMATION & PROTECTION OF PRIVACY	Page 9
6. PERMITS, LICENCES AND REGULATIONS	Page 9
7. PROTECTION OF PROPERTY	Page 9

SECTION C – PROPOSAL SPECIFICATIONS

1. SCOPE OF WORK	Page 10
2. PURPOSE	Page 11
3. DATA CAPTURE REQUIREMENTS	Page 11
4. INTERVENTION DATA REQUIRED	Page 13
5. UNIFORMAT II – COMPONENTS & CODES	Page 14

SECTION D – FORM OF IRREVOCABLE OFFER **Page 22**

SECTION E – PRICE CHART AND SITE ADDRESSES **Page 23**

Section A – OVERVIEW AND SCOPE OF WORK

1. INTRODUCTION

The Corporation of the Municipality of South Bruce is seeking proposal submissions from competent and qualified Proponents to conduct a complete Building Condition Assessment (BCA) for each of the twenty-one facilities identified on Appendix 1. When completed, information obtained in the assessment will allow the Municipality to proactively plan for the maintenance, repair and renewal of their facilities over the next 25 years and incorporate the findings into the Asset Management Plan for the Municipality.

2. RFP SCHEDULE

The RFP process will be governed according to the following schedule. Although every attempt will be made to meet all dates, the Municipality of South Bruce reserves the right to modify any and/or all dates at its sole discretion

- Release of RFP – November 10, 2021
- Deadline for Submitting Questions – November 19, 2021
- Deadline for Question Responses – November 23, 2021
- RFP Closes – November 30, 2021 at 2:00 pm
- Final Selection and Notification – December 8, 2021

Any changes or revisions to the RFP, including responses to questions will be issued as a formal addendum which will be posted on the Municipality's website www.southbruce.ca and shall form an integral part of this RFP. If any addendum is issued, the Municipality may, at its sole discretion, extend the deadline for submissions for a reasonable period of time.

If addenda are issued, their receipt must be acknowledged by the bidders in the appropriate section of the Form of Proposal. Changes to a Proposal can be issued up to forty-eight (48) hours prior to the proposal closing.

3. PROJECT AUTHORITY AND INVOLVEMENT

The selection of any successful Proponent will be by the Municipality of South Bruce Council, upon review and recommendation by staff.

4. PROPOSAL CONTENT

Deliverables: The Consultant shall prepare and submit one (1) hard copy and one (1) electronic copy in pdf format, including an excel table that can be easily uploaded into the Municipality’s Asset Management Software – CityWide. The report shall include and Executive Summary outlining key findings from the condition assessments, detailed inventory in tabular format and the recommended capital needs.

Format: The response to this RFP must be made in accordance with the format set forth in this Section. Failure to adhere to the following format may be cause for rejection of the proposal as nonresponsive.

- a) **Cover Letter** – Identify the prime contact within the firm and describe any subcontract arrangements. Identify the person authorized to negotiate for the firm and indicate that the proposal represents a binding offer for 90 days.
- b) **Demonstrated Experience:** Provide examples of Building Condition Assessment projects that were similar in size and complexity that have been completed in the last five years and submit a sample of a BCA that meets similar criteria.

- c) **Proposed Approach & Methodology:** Indicate the approach to be taken and platform on which the submission will be provided.
- d) **Quality and Clarity of Submission:** Submissions should be structured in such a manner that all data is readily accessible and easy to draw from the report.
- e) **Cost Proposal:** Submit a detailed breakdown of costs using the format of the attached Cost Proposal Forms in Section E.
- f) **Delivery Timeline:** Outline anticipated timeline for completion.
- g) **Acknowledgement of Addenda:** Acknowledgement of all addenda issued by the Municipality.

5. EVALUATION OF PROPOSALS

A Selection Committee made up of Municipal Staff will evaluate responses to the RFP. The municipality may, if deemed necessary, verify information with the respondent or third party. The following criteria will be used to evaluate proposals:

- Demonstrated Experience 30%
- Project Cost 25%
- Sample BCA 20%
- Approach & Methodology 10%
- Quality and Clarity of Submission 5%
- Delivery Timeline 10%

6. SUBMISSION OF PROPOSALS

Complete proposal responses, including the Irrevocable Offer as provided in Section D of the RFP, and required content must be submitted **before 2:00 pm local time, Tuesday, November 30, 2021** and clearly labelled:

RFP – Municipality of South Bruce – Building Condition Assessments proposal

**To: Kendra Reinhart, Treasurer
Municipality of South Bruce
21 Gordon St East
Teeswater, ON N0G 2S0**

Disclaimer: The Municipality of South Bruce reserves the right to award the RFP to other than the low Proponent. All responses to this RFP become the property of the Municipality of South Bruce upon submission. The costs of preparing a proposal and participating in an interview, if deemed necessary by the Municipality are at the sole expense of the Proponent.

Section B - GENERAL TERMS AND CONDITIONS :

The following general terms and conditions apply.

- 1. INSURANCE:** The successful bidder, upon award of the contract, and prior to signing the contract documents or issuing a purchase order must provide a Certificate of Insurance as per the following:
 - Comprehensive General Liability Insurance on an occurrence basis for an amount not less than five million (\$5,000,000) dollars and shall include the Municipality as additional insured with respect to the bidders operations, acts, and omissions relating to its obligations under the contract, and such policy shall include non-owned automobile liability, personal injury, broad form property damage, contractual liability, owners' and contractors' protective, products and completed operations, contingent employers liability, cross liability and severability of interest clauses. Any of these sub-coverages may be waived at the discretion of the Director.
 - Automobile liability insurance for an amount of not less than two million (\$2,000,000) dollars on forms meeting statutory

requirements covering all vehicles used in any manner in connection with the performance of the contract.

- The successful bidder shall not commence work until such time as the required evidence of insurance has been filed with and approved by the Municipality. The successful bidder shall further provide that evidence of the continuance of said insurance is filed at each policy renewal date for the duration of the contract.

2. INDEMNIFICATION: The successful bidder shall indemnify and hold the Municipality harmless from and against any liability, loss, claims, demands, costs and expenses, including legal fees occasioned wholly or in part by any acts or omissions either in negligence or nuisance whether willful or otherwise by the successful bidder, its agents, officers, employees or other persons for whom the successful bidder is legally responsible.

3. WORKPLACE SAFETY AND INSURANCE BOARD (WSIB):

- The successful bidder shall furnish a WSIB Clearance Certificate indicating their WSIB firm number, account number and that their account is in good standing. This form must be furnished prior to commencement of work. The bidder further agrees to maintain their WSIB account in good standing through the contract period.
- If the successful bidder is a self-employed individual, partner or executive officer who does not pay WSIB premiums and is recognized by WSIB as an ‘independent operator’ a letter from WSIB acknowledging independent contractor status and confirming that WSIB cover is not required must be provided to the Municipality prior to commencement of work.

- 4. HEALTH AND SAFETY:** All work performed under this Contract must be carried out in accordance with the Municipality’s Health and Safety Policy and any federal and provincial health and safety legislation and regulations. Failure to comply with this condition will be considered a breach of contract.

- 5. MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (MFIPPA):** In accordance with the Municipal Freedom of Information and Protection of Privacy Act, as amended, personal information Bidders provide is being collected under the authority of the Municipal Act and will be used in the selection process. All bids submitted become the property of the Corporation of the Municipality of South Bruce. Because of MFIPPA, bidders are reminded to identify in their bid material any specific scientific, technical, commercial, proprietary, or similar confidential information, the disclosure of which could cause them injury. Complete bids are not to be identified as confidential.

- 6. PERMITS, LICENSES AND REGULATIONS:** The Bidder shall apply for all necessary permits and licenses, approvals and consents required for the execution of the work. The Bidder shall give all necessary notices and pay all fees required by law and comply with all laws, by-laws, rules, regulations and requirements relating to the work and to the preservation of public health. The Bidder shall be responsible for the safety of all workers and equipment on the site in accordance with all applicable safety legislation passed by Federal, Provincial and Local Authorities.

- 7. PROTECTION OF PROPERTY:** The Contractor will be responsible for any damage that may occur relative to the execution of all operations arising from this Contract. Any damage done to the Municipality’s or surrounding property must be made good to the satisfaction of the Municipality.

Section C - PROPOSAL SPECIFICATIONS:

1. SCOPE

The Municipality owns and maintains a variety of municipal facilities (buildings). The services required include data collection for 21 facilities as noted in Appendix 1 of this document. Data will include facility components, attributes, defects and overall condition. This field data is then uploaded to the Municipality's current CityWide Asset Management System provided by Public Sector Digest. As such, all data collected during this assignment must be compatible with the upload requirements of this system.

The assessment of the facility will be based on a visual inspection only (walk-through site visit) of the visible and assessable components of the property, building and related structure(s). No destructive testing will be completed. The assessment will be of the current condition of the facility and will identify the items that will require major repair or replacement.

The Municipality will provide access, during the site visit, to all areas required to complete the scope of the project.

The condition assessment will determine the life expectancy and repair/replacement planning of each building component and will establish the basis for a co-ordinated program of activities to maintain building in a timely and cost-effective manner.

A designated substance and mould inspection & testing, shall be performed.

Assessment of refrigeration equipment will be included in the BCA.

2. PURPOSE

The condition assessments will provide the Municipality with:

- A detailed inventory of facilities and their components.
- Condition descriptions and ratings of facilities and their components, including Effective Age, Service Life (years), Remaining Life (years), and Condition Rating
- The ability to create the Municipality’s current and future capital budgets.
- The ability to forecast capital renewal costs of its assets over the next 25 years.
- Overall current Replacement Value estimates of each asset. This value is the cost to rebuild the equivalent asset and includes material, labor, and design costs. This estimate shall not include taxes.

3. DATA CAPTURE REQUIREMENTS: Data collection and entry are divided primarily into three levels: Assets, Components, and Interventions.

- The term ‘Asset’ relates to the entire structure and site as a whole.
- Components are individual physical items which make up an Asset (foundation, windows, HVAC, etc.).
- Interventions are both events and resources recommended by the assessor for renewal and/or upgrade of components.

ASSET LEVEL (FACILITY) DATA REQUIRED

- Facility Name
- General Description
- Photograph of the Facility to be included

COMPONENT LEVEL INFORMATION & DATA REQUIRED

Provide an inventory of all components at each facility. All components will, at a minimum, require the following data,

regardless of its condition or whether the year of renewal is less than or greater than the 25-year outlook required:

- **Component Name and Asset ID** – Assessor to select component name and code as **UNIFORMAT II standard (NIST)** as described in Appendix 1.
- **Component Location** - General description regarding where in the facility the component is located.
- **Component Description** – The component description should be utilized to provide a brief description of the component which includes type, size, capacity, energy efficiency (as available).
Example: Rheem Gas Fired Hot Water Boiler, 1,500,000 BTU, mid-efficiency 85%
- **Quantities/Units of Measure** – Quantitative measurements and/or calculations of all linear and/or area components are required. Example: flooring – provide square footage
- **Commentary** – Utilize the commentary field to detail additional information relating to the component’s condition and any other life expectation observations.
- **Condition** – Dropdown: Very Good, Good, Fair, Poor or Very Poor ratings only.
 - **Very Good** = Performing very well, no noticeable defects.
 - **Good** = Component is performing adequately; no work is foreseen in next **10** years.
 - **Fair** = Component is operational, but replacement is required in **5-10** years.
 - **Poor** = Component requires replacement in next **1-5 years**.
 - **Very Poor** = Component is beyond useful life (or not functioning) – replace in current year.
- **Current Replacement Value** – This value is the cost to rebuild the equivalent asset and includes material, labour and design costs, not including taxes.

- **Year of Installation** (in service)
- **Effective Age**
- **Expected Useful Life** – Service Life and Remaining Life (years)
- **Photos** – photos of the components may be included to support the assessments

INTERVENTION DATA REQUIRED

Only components which require current and forecasted renewal needs within the next 25 years will require the following data:

- Intervention Type –replace, repair, remediate, remove/demolish, study
- Intervention Details – Describe what needs to be done and include cost calculations
- Intervention Year – Dropdown – year of renewal based on condition and lifecycle
- Cost – Cost resulting from Costing calculations above. This value is the cost to rebuild the equivalent asset and includes material, labour and design costs, not including taxes.
- Project Prioritization – Dropdowns – Energy Savings (high, medium, low); Accessibility Issue (yes, no); Consequence of Failure (high, medium, low); Legislation (yes, no); Health & Safety (yes, no); Part of Strategic Plan (yes, no);

Remediate Intervention: When assessing materials which are hazardous and remediation is recommended, a “Remediate intervention” will be selected. Remediate events will be chosen only for removing hazardous or dangerous materials. It is understood the remediation of asbestos material or any other hazardous material will be associated with substantially higher costs compared with non-hazardous materials.

Study Intervention: “Study interventions” will include a description of suspected deficiencies in the “Element Commentary Narrative”.

Replace Intervention: costs per unit of measure will also be adjusted to include all costs as applicable to the nature of the work, including soft costs, removal & disposal, labour, materials, engineering and project fees where applicable.

Other: Assessments are for renewal of like for like components; however, staff can also enter data for upgraded components where there is the opportunity for energy savings or more efficient operation of the components.

Appendix 1 -

UNIFORMAT II components and codes typically found in municipal buildings.

Component Name	Component Code
A - Substructure	
A10 - Foundations	
Standard Foundations	A1010
Wall Foundations	A1011
Column Foundations & Pile Caps	A1012
Perimeter Drainage & Insulation	A1013
Special Foundations	A1020
Pile Foundations	A1021
Grade Beams	A1022
Caissons	A1023
Underpinning	A1024
Dewatering	A1025
Raft Foundations	A1026
Pressure Injected Grouting	A1027
Other Special Conditions	A1029
Slab on Grade	A1030
Standard Slab on Grade	A1031
Structural Slab on Grade	A1032
Inclined Slab on Grade	A1033
Trenches, Pits & Bases	A1034
Under-Slab Drainage & Insulation	A1035
A20 – Basement Construction	
Basement Excavation	A2010
Excavation for Basements	A2011
Structure Back Fill & Compaction	A2012

Shoring	A2013
Basement Walls	A2020
Basement Wall Construction	A2021
Moisture Protection	A2022
Basement Wall Insulation	A2023
Interior Skin	A2024
B - Shell	
B10 - Superstructure	
Floor Construction	B1010
Suspended Basement Floors Construction	B1011
Upper Floors Construction	B1012
Balcony Construction	B1013
Ramps	B1014
Exterior Stairs and Fire Escapes	B1015
Floor Raceway Systems	B1016
Inclined And Stepped Floors	B1017
Other Floor Construction	B1019
Flat Roof Construction	B1021
Pitched Roof Construction	B1022
Canopies	B1023
Other Roof Systems	B1029
B20 – Exterior Closure	
Exterior Walls	B2010
Precast Concrete Wall Panels	B2011-B
Masonry Cladding	B2012
Concrete Unit Masonry Wall System	B2012-A
Clay Brick Masonry Wall System	B2012-B
Stone Veneer Masonry Wall System	B2012-C
Metal Clad Exterior Walls	B2013
Wood Clad Exterior Walls	B2014
Exterior Soffits	B2018
Exterior Windows	B2020
Windows - Steel	B2021
Windows - Aluminum	B2022
Windows - Wood	B2023
Exterior Doors	B2030
Glazed Entrances	B2031
Exterior Doors And Frames - Steel	B2032
Revolving Doors	B2033
Overhead Doors	B2034
Special Exterior Doors	B2038
Other Doors & Entrances	B2039
Industrial Doors	B2040
B30 - Roofing	
Roof Coverings	B3010

Roof Finishes	B3011
Membrane Roofing	B3011-A
Traffic Toppings & Paving Membranes	B3012
Roof Insulation & Fill	B3013
Flashings & Trim	B3014
Roof Eaves and Soffits	B3015
Gutters And Downspouts	B3018
B3020 Roof Openings	B3020
Skylights	B3021
C – Interiors	
C10 – Interior Construction	
Partitions	C1010
Toilet Partitions	C1016
Interior Doors	C1020
Toilet And Bath Accessories	C1024
C20 - Stairs	
Stair Construction	C2010
Straight Stairs - Cast-In-Place Concrete	C2011-A
Straight Stairs - Steel	C2011-C
Straight Stairs - Wood	C2011-D
Stair Finishes	C2020
C30 – Interior Finishes	
Wall Finishes	C3010
Wall Finishes to Inside Exterior Walls	C3011
Wall Finishes to Interior Walls	C3012
Column Finishes	C3013
Ceramic Wall Tile	C3014-A
Quarry Wall Tile	C3014-B
Wood Panel Wall Finish	C3017-B
Acoustic Wall Treatment	C3018
Special Wall Coatings & Finishes	C3019
Wall Waterproof Membrane	C3019-A
Glazed Wall Coatings	C3019-B
Floor Finishes	C3020
Protective Floor Coverings	C3021
Painted/Sealed Concrete Floor	C3021-A
Floor Toppings & Traffic Membranes	C3021-B
Resilient Flooring	C3022
Resilient Flooring - Tile	C3022-A
Resilient Flooring - Sheet	C3022-B
Carpet Flooring	C3023
Wood Flooring	C3024
Standard Wood Flooring	C3024-A
Tile, Stone, And Masonry Flooring	C3025
Ceramic Tile Flooring	C3025-A

Quarry Tile Flooring	C3025-B
Granite Flooring	C3025-D
Marble Flooring	C3025-E
Porcelain Tile Flooring	C3025-F
Terrazzo Flooring	C3026
Rubber Flooring	C3027-A
Access Pedestal Flooring	C3028
Special Flooring	C3029
Ceiling Finishes	C3030
Exposed Concrete Ceiling Finishes	C3031
Suspended Acoustic Ceiling	C3033
Acoustic Ceiling Tile	C3034
Metal Ceilings	C3035
Wood Ceilings	C3036
Gypsum Plaster Ceiling Finish	C3037
Special Ceiling Finishes	C3039
D - Services	
D10 – Conveying	
Elevators & Lifts	D1010
Passenger Elevators	D1011
Freight Elevators	D1012
Wheelchair Lifts	D1013
Escalators & Moving Walks	D1020
Escalators	D1021
Dumbwaiters	D1031
Other Conveying Systems	D1090
D20 - Plumbing	
Plumbing Fixtures	D2010
Drinking Fountains	D2018-A
Domestic Water Distribution	D2020
Sanitary Waste	D2030
Rainwater Drainage	D2040
Other Plumbing Systems	D2090
Compressed Air Systems	D2091-B
Vacuum Systems	D2091-D
Methane Venting System	D2091-F
Domestic Water Heaters	D2095
Water Treatment Systems	D2099
D30 - HVAC	
Energy Supply	D3010
Oil Supply System	D3011
Gas Supply System	D3012
Steam Supply System	D3014
Hot Water Supply System	D3015
Solar Energy System	D3016

Wind Energy System	D3017
Heat Generating Systems	D3020
Hot Water Boilers	D3022
Furnaces	D3023
Boiler Room Piping And Specialties	D3024
Primary HVAC Pumps	D3025
Heating Generating Auxiliary Equipment	D3026
Other Heat Generating Systems	D3029
Cooling Generating Systems	D3030
Chillers	D3031
Cooling Towers & Evaporative Coolers	D3032
Packaged Air Conditioning Units	D3034
Computer Cooling AHU	D3034-A
Distribution Systems	D3040
Air Distribution Systems	D3041
Exhaust Ventilation Systems	D3045
Ventilation Fans	D3045-A
Diesel Exhaust Fan System	D3045-B
Smoke Protection Fans	D3045-C
Terminal & Package Units	D3050
Terminal Self-Contained Units	D3051
Unit Heaters	D3053
Fan Coil Units	D3054
Fin Tube Radiation	D3055
Unit Air Conditioner	D3056
Radiant Heater Units	D3057
DX Split AHU - Cool	D3058-B
Heat Pumps	D3058-C
Make-Up AHU	D3058-D
Controls & Instrumentation	D3060
Systems testing & Balancing	D3070
Heat Exchange/recovery Units	D3080-C
Other HVAC Systems & Equipment	D3090
Special Humidity Control	D3092
Electric Baseboard Heat	D3098
D40 – Fire Protection	
Sprinklers	D4010
Fire Alarm Booster Pump	D4014
Standpipes	D4020
Fire Protection Specialties	D4030
Other Fire Protection Systems	D4090
D50 - Electrical	
Electrical service & Distribution	D5010
Primary Switchgear	D5011-A
Primary Transformer	D5011-B

Low Tension Service And Distribution	D5012
Secondary Switchgear	D5012-A
Secondary Transformer	D5012-B
Inverters	D5012-D
Lighting & Branch Wiring	D5020
Branch Wiring	D5021
Lighting Equipment	D5022
Fluorescent Luminaries	D5022-A
Interior Luminaries	D5022-B
Exterior Luminaries	D5022-C
Communications & Security	D5030
Fire Alarm System	D5037
Other Electrical Systems	D5090
Exit & Emergency Light Systems	D5091
Emergency Power & Generation Systems	D5092
Ground-Fault System	D5094
Emergency Uninterruptible Power Systems (UPS)	D5095
Snow Melting & Heat Tracing Systems	D5098
E – Equipment & Furnishings	
E10 - Equipment	
Commercial Equipment	E1010
Institutional Equipment	E1020
Vehicular Equipment	E1030
Other Equipment	E1090
Athletic, Recreational, And Therapeutic Equipment	E1097
Educational Equipment	E1098
E20 - Furnishings	
Fixed Furnishings	E2010
Fixed Multiple Seating	E2015
Movable Furnishings	E2020
F – Special Construction	
F10 – Special Construction	
Special Structures	F1010
Integrated construction	F1020
Special Construction Systems	F1030
Special Facilities	F1040
Aquatic Facilities	F1041
Pool Floor	F1041-B
Pool Steps	F1041-F
Pool Accessories	F1041-G
Pool Equipment	F1041-H
Pool Piping and Fittings	F1041-I
Pool Pump	F1041-J
Pool Sand Filters	F1041-K

Pool Heater	F1041-L
Pool Chemical Feed System	F1041-M
Pool Equipment Other	F1041-O
Ice Skating Equipment	F1042-A
Ice Rink Refrigerant Compressors	F1042-C
Ice Rink Evaporators - Chillers	F1042-D
Ice Rink Pumps	F1042-F
Ice Rink Condensers/Cooling Towers	F1042-G
Ice Rink Cooling And Heating Piping Systems	F1042-I
Ice Rink Balance Tanks	F1042-J
Ice Rink Relief Valves And Emergency Release Systems	F1042-L
Special Controls & Instrumentation	F1050
F20 – Special Removal	
Building Elements Demolition	F2010
Hazardous Components Abatement	F2020
G – Building Sitework	
G10 - Site Preparation	
Site Clearing	G1010
Site Demolitions & Relocations	G1020
Site Earthwork	G1030
Hazardous Waste Remediation	G1040
G20 - Site Improvements	
Roadways	G2010
Asphalt Paving And Surfacing	G2011
Painted Lines	G2014
Parking Lots	G2020
Pedestrian Paving	G2030
Exterior Steps	G2033
Site Development	G2040
Fences And Gates	G2041
Retaining Walls	G2042
Terrace And Perimeter Walls	G2043
Flagpoles	G2048
Landscaping	G2050
G30 - Site Mechanical Utilities	
Water Supply	G3010
Sanitary Sewer	G3020
Storm Sewer	G3030
Heating Distribution	G3040
Cooling Distribution	G3050
Fuel Distribution	G3060
Other Site Mechanical Utilities	G3090
G40 - Site Electrical Utilities	
Electrical Distribution	G4010

Site Lighting	G4020
Site Communications & Security	G4030
Other Site Electrical Utilities	G4090
G90 - Other Site Construction	
Service & Pedestrian Tunnels	G9010
Other Site Systems	G9090

SECTION D - FORM OF IRREVOCABLE OFFER

I hereby offer to provide the requirements under RFP – Municipality of South Bruce – Building Condition Assessments according to the terms set out in this proposal as well as in the RFP including the requirement for and acceptance by a formal contract acceptable to the Corporation of the Municipality of South Bruce. I also agree that this irrevocable offer shall be open to acceptance by the Corporation for a period of ninety days from the closing date for the receipt of proposals.

WITNESS _____

SIGNED: _____

OR

NAME: _____

Affix Company Seal
If applicable

TITLE: _____

FIRM: _____

ADDRESS: _____

CITY/PROV: _____

POSTAL CODE: _____

TELEPHONE: _____

EMAIL: _____

SECTION E – PRICE CHART AND FACILITY ADDRESSES - The following Facilities are included for assessment and pricing will be delivered in the following manner:

Facility Name	Facility Address	Approx Sq Footage	BCA Fee not including HST
Municipal Office & Council Chambers	21 Gordon St East, Teeswater N0G 2S0	5546	
Mildmay Arena & Community Centre	24 Vincent St, Mildmay N0G 2J0	44700	
Teeswater Arena & Community Centre	19 Marcy St, Teeswater N0G 2S0	43200	
Mildmay Fire Station	9 Absalom St E, Mildmay N0G 2J0	4620	
Teeswater Fire Station	22 Clinton St S Teeswater N0G 2S0	3450	
PW Equipment Depot/Garage/Office	169 Bruce Rd 3, Carrick N0G 2J0	6000	
PW Equipment Depot/Garage/Office	25 Gordon E, Teeswater N0G 2S0	7920	
Mildmay PW Equipment Shed	70 Adam St, Mildmay N0G 2J0	1320	
Formosa Community Hall	13 Community Dr, Formosa N0G 1W0	5600	
Formosa Rec Centre & Outdoor Pad	15 Community Dr. Formosa N0G 1W0	2400	
Teeswater Town Hall & Theatre	3 Clinton S Teeswater N0G 2S0	6028	
Teeswater Library	2 Clinton S Teeswater N0G 2S0	3400	
Mildmay Library	51 Elora St Mildmay N0G 2J0	2000	
Mildmay Swim Pool/Change Rooms	128 Elora St Mildmay N0G 2J0	2400	
Teeswater Swim Pool/Change Rooms	12 Hillcrest E, Teeswater N0G 2S0	2600	
Teeswater Washroom/Booth Shelter	21 Marcy E Teeswater N0G 2S0	540 bldg + 400 overhang	
PW Cold Storage Shed (signs, mowers)	169 Bruce Rd 3, Carrick N0G 2J0	1344	
Sand/Salt Storage building	25 Gordon E, Teeswater N0G 2S0	3000	
Sand/Salt Storage building	169 Bruce Rd 3, Carrick N0G 2J0	2400	
Equipment Storage building,	25 Gordon E, Teeswater N0G 2S0	4000	
Salt Shed,	25 Gordon E, Teeswater N0G 2S0	416	
Total Cost to Complete BCAs for All Facilities			\$